

# Financial Literacy Education Fund

FY 2016

## Grant Application



Please complete all sections of the grant application.

### Organization Information

1. Organization or School \_\_\_\_\_  
Address 1 \_\_\_\_\_  
(Street, City, State, Zip)  
Address 2 \_\_\_\_\_  
(If different from above)  
Organization phone \_\_\_\_\_ Organization fax \_\_\_\_\_  
Organization e-mail \_\_\_\_\_  
Organization website \_\_\_\_\_
2. Project title \_\_\_\_\_  
Project begin date \_\_\_\_\_ Project end date \_\_\_\_\_
3. Project coordinator and title \_\_\_\_\_  
Coordinator phone \_\_\_\_\_ Coordinator fax \_\_\_\_\_  
Coordinator e-mail \_\_\_\_\_
4. Organization director and title \_\_\_\_\_  
Director phone \_\_\_\_\_ Director fax \_\_\_\_\_  
Director e-mail \_\_\_\_\_
5. Tax information (for organizations only):  
Federal Employer Identification #: \_\_\_\_\_ Incorporation date \_\_\_\_\_
6. Total program budget \_\_\_\_\_ Total request \_\_\_\_\_

7. Check the category for which you are applying:

\_\_\_ **K-12 Financial Literacy Programs** – Programs that provide financial and economic literacy skills for students in grades K-12. (Maximum request - \$35,000)

\_\_\_ **Adult Financial Literacy Programs** – Programs that provide financial and economic literacy skills for adults. (Maximum request - \$35,000)

\_\_\_ **Targeted Campaigns** – Education is the first line of defense against fraud and deception. Education can help individuals make well-informed decisions before they spend their money. In the current economic crisis it is imperative that financial literacy opportunities for struggling Delaware residents be easily accessible. The targeted campaign application, which may include proposed media campaigns and forums, should have a goal of providing financial literacy for residents facing decisions on debt, with special emphasis on reaching out to the military, seniors and minority communities. (Maximum request - \$35,000)

8. Program Description (attachments may be included).

Describe the program to be funded.

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Describe the targeted audience.

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Identify the geographic areas of the state you will be targeting with your funded program.

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Give the anticipated number of individuals who will be served by the funded program.

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Describe the needs the funded program will fill.

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State the objectives of the program to be funded.

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Describe strategy or strategies for achieving the objectives.

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Describe how the funded program will be evaluated.

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State the qualifications for the individuals and staff that are in charge of administering and carrying out the program to be funded.

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Describe your organizational capacity to deliver this program.

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Please provide a work plan or timetable for the program to be funded.

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9. Budget

As accurately as possible, provide a budget for your project that demonstrates how the requested Financial Literacy Education funds will be used. Information must be completed on this form

<b>Anticipated Expenditures</b>	<b>Dollar Amount</b>
Salaries	_____
Supplies	_____
Occupancy	_____
Facilities Rental	_____
Administrative	_____
Travel	_____
Marketing	_____
Printing	_____
Postage	_____
Other (Please Specify)	_____
<b>Total</b>	_____

Do you expect, or have you received, funding and/or services from other sources for this project?

Yes       No      If yes, how much and from what source?

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Do you expect to collaborate with other organizations?    Yes       No

If yes, please list those organizations you will collaborate with and what funding and/or resources will they bring to the funded project.

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Please submit with this application a copy of the following:

A list of current board members for your organization or school.

If an organization, your most recent audit or 990.

**Authorization: (Two names are required)**

I do hereby certify that the board of this organization or the head of this school has given formal approval for submission of this application and that all figures, facts, and representations made in this application are true and correct to the best of my knowledge. Submission of the application signifies intention to comply with all guidelines and restrictions imposed by the Delaware Department of Education and the Delaware State Bank Commissioner. This organization will comply with Title VI of the 1964 Civil Rights Act; the Drug Free Workplace Act of 1988, Title IX of the Education Amendment of 1972, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973. I also certify that any funds received with this application will not be used for lobbying and will be expended for the project described, and I understand that the organization may be precluded from future Financial Literacy Education Funding if I fail to submit a final report at the conclusion of the grant period in form and detail as required by the State of Delaware.

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*Name and Signature of board officer of organization or head of school authorizing submission*

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*E-mail of board officer of organization or head of school authorizing submission*

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*Telephone*

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*Title*

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*Date*

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*Name and Signature of a 2<sup>nd</sup> Authorized Person for the organization or school*

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*E-mail of 2<sup>nd</sup> Authorized Person*

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*Telephone*

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*Title*

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*Date*